



Republic of the Philippines  
**PHILIPPINE CHILDREN'S MEDICAL CENTER**  
Quezon Avenue, Quezon City  
Tel. No.: 8588-9900 Loc. 1329, 1330, 1331, 1332  
Fax No.: 85889997 • E-mail: [procurement@pcmc.gov.ph](mailto:procurement@pcmc.gov.ph)

**PURCHASE ORDER: 78209**  
Date of P.O.: **2025-04-10**  
PR NO: **EDUC-2025-02-11** Dated: **2025-02-11**  
MODE OF PROCUREMENT: NP-SVP (53.9)

TO: Supplier/Dealer Contractor: **INKLINE OFFICE SOLUTIONS, INC.**  
Address: **#52 San Joaquin St., Brgy. Plainview, Mandaluyong City / [admin@inklineoffice.com](mailto:admin@inklineoffice.com);**  
**[mndzainklinesolution@gmail.com](mailto:mndzainklinesolution@gmail.com) / 8697-9855**

Department/Office/Division/Section/Unit where delivery  
Is to be made: **Materials Management Division**  
Location: **Ground Floor, PCMC Bldg**  
Special Instruction: \_\_\_\_\_  
Delivery period: 7 Working Days Other Terms: \_\_\_\_\_  
Performance Security Posted: \_\_\_\_\_  
☐ Cash ☐ Bank Guarantee ☐ Security Bond  
No: \_\_\_\_\_ Amount P: \_\_\_\_\_

Item No	QTY	UNIT	ARTICLES	UNIT COST	TOTAL COST
1	10800 00	copy	One Year Contract for Photocopier Rental, Estimated copies: 90,000 copies/month (Renewal)  BRAND: HP LaserJet Managed M725 . Printer Multi-Function Printer . FUNCTION: Print/Scan/Copy . PRINT SPEED: Print speed black . (A4, normal): Up to 41ppm . (A4, duplex): Up to 28ppm . (A3, normal): Up to 20ppm . PRINT RESOLUTION: Up to 1,200 x 1,200dpi . PRINT FEATURES: . Printer Driver/Emulation: PCL 5, PCL 6, PDF 1.4, Postscript 3 Image enhancement technology: HP Fast Res 1200, HP Pro Res 1200 Automatic Duplexing: YES COPY SPEED: Copy speed black (normal, A3): Up to 41ppm COPY RESOLUTION: Print quality black/color (normal, A3): Up to 600 x 600dpi COPY FEATURES: First Copy Out B/W Time: 11 seconds No. of Copies: Up to 9,999 Reduce/Enlarge: 25% up to 400% Automatic Duplexing: YES SCAN TECHNOLOGY: Charge Coupled Device (CCD) SCAN RESOLUTION: Enhanced: Up to 600dpi . Hardware: Up to 600 x 600dpi Optical: Up to 600dpi SCAN SPEED: . Print speed black (normal, A4): Up to 50ppm B&W Up to 30ppm Color . (Duplex, A4): Up to 19ipm B&W Up to 14ipm Color . SCAN SIZE MAX: ADF: 8.5 x 14 inches (216 x 356 mm) . DOCUMENT & MEDIA HANDLING . Max Media Size: A3/Ledger . ADF - 100 sheets size: 2.68 in X 5.8 in - A3 (11.7 in x 16.5 in) weight: 45 g/m <sup>2</sup> - 199 g/m <sup>2</sup> ; weight (lbs.): 12 lbs. - 53 lbs. BYPASS TRAY - 100 sheets size: 3 in x 5 in - 12.3 in x 18.5 in- weight: 60 g/m <sup>2</sup> - 199 g/m <sup>2</sup> ; weight (lbs.): 16 lbs. - 53 lbs. INPUT TRAY - 250 sheets size: 5.8 in x 8.25 in - 11.7 in x 14.3 in weight: 60 g/m <sup>2</sup> - 120 g/m <sup>2</sup> ; weight (lbs.): 16 lbs. - 32 lbs. . INPUT TRAY - 250 sheets size: 5.8 in x 8.25 in - 11.7 in x 17 in weight: 60 g/m <sup>2</sup> - 120 g/m <sup>2</sup> ; weight (lbs.): 16 lbs. - 32 lbs. OUTPUT TRAY - 250 sheets -	0.45	486,000.00



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Department/Office/Division/Section/Unit where delivery is to be made: **Materials Management Division**  
Location: **Ground Floor, PCMC Bldg**  
Special Instruction: \_\_\_\_\_  
Delivery period: **7 Working Days** Other Terms: \_\_\_\_\_  
Performance Security Posted: \_\_\_\_\_  
☐ Cash ☐ Bank Guarantee ☐ Security Bond  
No: \_\_\_\_\_ Amount P: \_\_\_\_\_

Item No	QTY	UNIT	ARTICLES	UNIT COST	TOTAL COST
			<p>SYSTEM REQUIREMENTS, WINDOWS: Operating System Support Apple Mac OS X 10.6, MS Windows 7, MS Windows Server 2003 SP1 or later, MS Windows Server 2008 (32/64-bits), MS Windows Server 2012 x64 Edition, MS Windows Vista, MS Windows XP SP2 or later, Windows 10, Windows</p> <p>(Conforme to the attached Terms of Reference)</p> <p>xxxxxxxxxxxxxxxxxxxx Nothing Follows xxxxxxxxxxxxxxxxxxxxxx For the use of Management Information Systems Division</p>		<p><b>P 486,000.00</b> (Four Hundred Eighty Six Thousand Pesos)</p>

**Penalty Clause for Delayed or Unsatisfactory Deliveries:**  
1. One-tenth (1/10) of one percent (1%) of the cost of unperformed portion for everyday of delay. Once the cumulative amount of liquidated damages reaches 10% of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.  
2. Excess in price, if procured from third parties, through alternative mode of procurement; and  
3. In case of bidding, forfeiture of performance security equal to 5% of the undelivered item/s.

**Additional Instructions & conditions:**  
1. Staggered Delivery/Payment  
2. Delivery will take effect upon receipt of Delivery Confirmation of Quantity/Date  
3. Delivery is within 7 Working Days upon receipt of Delivery Confirmation  
4. PCMC has the right to reject or cancel any items in this PO for justifiable and reasonable ground where the award will not benefit the Government

Funding Code **V-02-03-010** / *mgf 4/15/25*  
**TOTAL AMOUNT P 486,000.00**

**FUNDS AVAILABLE:** **P 486,000.00**  
*gataleh 4/16*  
**LEA M. VILLALOBOS, DBA, CPA**  
Chief Accountant  
**APPROVED:**  
*Mr. E. J. Lopez*  
**MARIA EVA I. JOPSON, MD, MSCHSM, MPM**  
OIC Executive Director

**Attachment**  
☐ PR No: **EDUC-2025-02-11**  
☐ Abstract of Canvass/Bids:  
**2025-132NM(NP)**  
☐ BAC Resolution No: **R2025-01-105; ALT-R2025-136**  
☐ NOA No:  
☐ NTP No:  
☐ PhilGEPS Ref No: **11883709**  
☐ AMRP No.

**CERTIFICATION**  
This is to certify that I received today the Original copy of this Purchase Order, and held the Company bound by the terms and stipulation of the contract and other laws applicable  
  
Signature over printed name  
Date:

Distribution: Original - Attachment to payment  
Duplicate - Procurement/Materials Management Division