

Republic of the Philippines
PHILIPPINE CHILDREN S MEDICAL CENTER
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PHILIPPINE CHILDREN S MEDICAL CENTER in the CSC website:


RONNEL P. DIMAALA, LPT, MPA, CHRA

Head, Human Resource Management Division

Date: **December 12, 2024**

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Budget Officer IV	1600	22	74,836.00	Bachelor's degree relevant to the job	16 hours relevant training	3 years of relevant experience	Career Service (Professional) Second Level Eligibility		Budget Division
2	Administrative Officer III	1633	18	49,015.00	Bachelor's degree	8 hours relevant training	2 years relevant experience	Career Service (Professional) Second Level Eligibility		Human Resource Management Division
3	Human Resource Management Officer II	1665	15	38,413.00	Bachelor's degree	4 hours relevant training	1 year relevant experience	Career Service (Professional) Second Level Eligibility		Human Resource Management Division

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **December 22, 2024**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to send through courier/email their application to:

SONIA B. GONZALEZ, M.D., MScHSM, MPH
Executive Director
Quezon Avenue, Quezon City
officeofthedirector@pcmc.gov.ph

PCMC HIGHLY ENCOURAGES ALL INTERESTED AND QUALIFIED APPLICANTS, INCLUDING PERSON'S WITH DISABILITY (PWD) AND MEMBERS OF THE INDIGENOUS COMMUNITIES, IRRESPECTIVE OF SEXUAL ORIENTATION AND GENDER IDENTITY TO APPLY

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.