

Republic of the Philippines
PHILIPPINE CHILDREN S MEDICAL CENTER
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PHILIPPINE CHILDREN S MEDICAL CENTER in the CSC website:


RONNEL P. DIMAALA, LPT, MPA, CHRA
Head, Human Resource Management Division

Date: **DEC 11 2024**

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Officer I	1642	11	28,512.00	Bachelor's degree	None required	None required	Career Service (Professional)/ Second Level Eligibility		Billing and Claims Division
2	Administrative Assistant I	1580	7	19,365.00	Completion of two years studies in college	None required	None required	Career Service (Subprofessional) First Level Eligibility		Billing and Claims Division
3	Science Research Analyst	1441	11	28,512.00	Bachelor's degree relevant to the job	None Required	None Required	Career Service (Professional) Second Level Eligibility		Clinical Trial and Research Division
4	Clerk III	1430	6	18,255.00	Completion of two years studies in college	None Required	None Required	Career Service (Subprofessional) First Level Eligibility		Health Information Management Division
5	Medical Technologist I	491	11	28,512.00	Bachelor's degree in Medical Technology or Bachelor of Science in Public Health	None Required	None Required	RA 1080		Pathology Division

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6	Social Welfare Officer I	1843	11	28,512.00	Bachelor's degree in Social Work	None required	None required	RA 1080		Patients Assistance And Support Services Division
7	Medical Equipment Technician II	189	6	18,255.00	High School Graduate or Completion of relevant vocational/trade course	None required	None required	Appropriate License (MC 10, S.13-Cat.II)		Medical Internal Systems Specialties Division
8	Medical Equipment Technician II	1701	6	18,255.00	High School Graduate or Completion of relevant vocational/trade course	None required	None required	Appropriate License (MC 10, S.13-Cat.II)		General Services Division
9	Communication Equipment Operator II	69	6	18,255.00	Completion of two years studies in college or High School Graduate with relevant vocational/trade course	None Required	None Required	Appropriate License (MC 10, S.13-Cat.II)		Management Information System Division

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **December 21, 2024**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to send through courier/email their application to:

SONIA B. GONZALEZ, M.D., MSChSM, M
 Executive Director
 Quezon Avenue, Quezon City
officeofthedirector@pcmc.gov.ph

PCMC HIGHLY ENCOURAGES ALL INTERESTED AND QUALIFIED APPLICANTS, INCLUDING PERSON'S WITH DISABILITY (PWD) AND MEMBERS OF THE INDIGENOUS COMMUNITIES, IRRESPECTIVE OF SEXUAL ORIENTATION AND GENDER IDENTITY TO APPLY

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.