



Republic of the Philippines
PHILIPPINE CHILDREN'S MEDICAL CENTER
 Quezon Avenue, Quezon City
 Tel. No.: 8588-9900 Loc. 1329, 1330, 1331, 1332
 Fax No.: 85889997 • E-mail: pcmcproc@gmail.com

PURCHASE ORDER: **77235** ✓
 Date of P.O.: **2024-09-25** ✓
 PR NO: **ICC- RETREAT Res. & Fellows 2024-01** ✓ Dated: **2024-09-13** ✓
 MODE OF PROCUREMENT: **Sec 53.10** ✓

TO: Supplier/Dealer Contractor: **CANOSSA HOUSE OF SPIRITUALITY** ✓
 Address: **Gen. Emilio Aguinaldo Highway, Km. 57, Tagaytay City / canossaspirituality@yahoo.com / 046-413-1380; 0931-148-5246** ✓

Department/Office/Division/Section/Unit where delivery Is to be made: **Materials Management Division**
 Location: **Ground Floor, PCMC Bldg**
 Special Instruction
 Delivery period: 7 Working Days Other Terms: **C.O.D.**
 Performance Security Posted:
 Cash Bank Guarantee Security Bond
 No: Amount P:

Item No	QTY	UNIT	ARTICLES	UNIT COST	TOTAL COST
			AMENDMENT OF SUPPLIER'S NAME PROVINCIAL SUPERIOR CANOSSIAN DAUGHTERS OF CHARITY, INC. ✓ <i>Amr</i>		
APPROVED: <i>CGN</i> CECILIA O GAN, MD, MPM, MNSA, CESE Deputy Executive Director, Hospital Support Services <i>SA</i> <i>Amr</i>					

Penalty Clause for delayed or Unsatisfactory Deliveries:
 1. One-tenth (1/10) of one percent (1%) of the cost of unperformed portion for everyday of delay. Once the cumulative amount of liquidated damages reaches 10% of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.
 2. Excess in price, if procured from third parties, through alternative mode of procurement; and
 3. In case of bidding, forfeiture of performance security equal to 5% of the undelivered item/s.

Funding Code	TOTAL AMOUNT P
FUNDS AVAILABLE: LEA M. VILLALOBOS, DBA, CPA Chief Accountant APPROVED: SONIA B. GONZALEZ, M.D., MSChSM, MPM Executive Director	CERTIFICATION This is to certify that I received today the Original copy of this Purchase Order, and held the Company bound by the terms and stipulation of the contract and other laws applicable Signature over printed name Date:
Attachment <input type="checkbox"/> PR No: ICC- RETREAT Res. & Fellows 2024-01 <input type="checkbox"/> Abstract of Canvass/Bids: MS# 2024-289 <input type="checkbox"/> BAC Resolution No: R2024-09-539 <input type="checkbox"/> NOA No: <input type="checkbox"/> NTP No: <input type="checkbox"/> PhilGEPS Ref No: <input type="checkbox"/> AMRP No.	
Distribution: Original - Attachment to payment Duplicate - Procurement/Materials Management Division	



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Item No	QTY	UNIT	ARTICLES	UNIT COST	TOTAL COST
1	23	lot	"ANNUAL RETREAT OF RESIDENTS/FELLOWS & TRANSFORMATION PROGRAM COM. HEADS DATE: OCTOBER 4-6, 2024" Accommodation/Meals (Annual Retreat/ Teambuilding of Residents, Fellows & Consultants)	1,500.00	34,500.00
2	6	lot	Accommodation/Meals (Annual Retreat/ Teambuilding of Residents, Fellows & Consultants) (Advance Party)	1,500.00	9,000.00
3	26	pax	Lunch	300.00	7,800.00
TECHNICAL REQUIREMENTS: I. Availability a. Date: October 4-6, 2024 (October 4, 2024 - Advance Party) b. No. of Pax: 26 Pax II. Location and Site Condition a. Vicinity of Tagaytay b. Parking passes based on ten percent (10%) of guaranteed guests III. Neighborhood Data »Proximity to Police and Fire Stations IV. Venue »Use of Function/Conference Room from (1:00PM-5:00PM-1st day / 8:00AM-12:00NN-2nd day) »Room Accommodation: Single Room with T&B »Check in: 12:00NN Check out: 12:00NN »With good lighting and well-ventilated and air-conditioned function/conference room »Availability of covered space to serve as banquet area for meals V. Facilities »Accessible emergency exit and alarm, standby fire extinguisher and automatic sprinkler »Provisions of the following: ● Audible/Operational Sound System ● Tables and Chairs ● Conference pads & pencils ● Free and steady Wi-Fi Connection ● Inclusive of electricity charges for use of laptops, projector and other equipment ● Used of at least 2 microphones					

