



**PHILIPPINE CHILDREN'S MEDICAL CENTER**  
Quezon Avenue, Quezon City

February 14, 2024

**MEDICAL CENTER ORDER**

No. 120 s. 2024

**Subject: Reconstitution of SALN Review and Compliance Committee (SRCC)**

Effective immediately, SALN Review and Compliance Committee (SRCC) is hereby reconstituted with the following membership:

Chairperson	:	Emma A. Mariano, CPA, MGM-ESP
Vice Chairperson	:	Ronnel P. Dimaala, LPT, MPA, CHRA
Members	:	Anthony Emmanuel T. Garcia, RN, MPM (Office of the Director/Medical Services Representative)
		Michaela B. Llapitan, RN (Nursing Services Representative)
		Faith M. Gler, RN (Education, Training and Research Services Representative)
		Daisy E. Reyes (Hospital Support Services Representative)
Secretariat	:	Vina Fe C. Nedamo Human Resource Management Division

**Duties and Responsibilities:**

**Chair/Co-Chair:**

- Shall administer oath on SALNs of official and employees;
- Supervise the compliance related to the submission of SALNs.

**Committee Members:**

- Shall create their own Sub-committee within their respective Services, in order to facilitate the accomplishment, review and compliance pursuant to Civil Service Commission (CSC) Guidelines in the Filling Out of the Statement of Assets, Liabilities and Net Worth disseminated through MCM No. 97 s. 2019 and other related issuances;

- Cascade to all employees the compliance on submission of SALN required pursuant to Code of Conduct and Ethical Standards for Public Officials and Employees, including related policies/guidelines/memoranda of this Medical Center and other related issuances;
- Evaluate/review whether employee's SALN was submitted on time, properly accomplished, complete and in proper form;
- Non-compliance of submission shall be reported in writing to the Executive Director thru the Secretariat, SALN Review and Compliance Committee for appropriate disciplinary action;
- Perform such other functions as maybe required in order to ensure compliance to SALNs.

**Committee Secretariat:**

- Shall prepare the MC Memorandum reminding employees on the submission of yearly SALN;
- Ensure submission (hard and soft copies) to concerned offices employees' SALN;
- Shall consolidate, prepare and review the final report on Summary List of Filers – Excel Format and comply on the SALN submission to concerned Offices;
- Perform such other functions as maybe required in order to ensure compliance to SALNs.

All previous issuances inconsistent with this Order are hereby rescinded accordingly.

This Order issued in the interest of the service is declared official and made of record.

  
**SONIA B. GONZALEZ, MD, MScHSM, MPM**  
Executive Director