



Republic of the Philippines
DEPARTMENT OF HEALTH
PHILIPPINE CHILDREN'S MEDICAL CENTER

Quezon Avenue, Quezon City 1100

website: www.pcmc.gov.ph email: officeofthedirector@pcmc.gov.ph

Trunk Line: 8588-9900 to 20 Direct Line: 8924-6601

BID BULLETIN NO. BB-2025-001

Date : October 14, 2024
TO : ALL PROSPECTIVE BIDDERS
FROM : BIDS AND AWARDS COMMITTEE
SUBJECT : AMENDMENT/ADDENDUM/CLARIFICATION AS STATED
Name of Project : **One (1) Lot Outsourcing Manpower Complement (Multi-Year) for three (3) years under Invitation to Bid No. IB-2025-001**
Total ABC = Php 41,734,690.48 for the 1st year

This Bid Bulletin No. **BB-2025-001** outlines the amendments, addendum and clarifications in the bidding documents for above project as follows:

I. AMENDMENTS

Under Section III. Bid Data Sheet

ITEM DESCRIPTION	
FROM	TO
ITB Clause 20.2	ITB Clause 20.2
6. Certification of no pending case from Department of Labor and Employment (DOLE) National Labor Relations Commission	6. Certification of no pending case from National Labor Relations Commission
7. Affidavit of Site Inspection [use of Form No. DOBA-PCMC-SIF22 is required].	7. With certification by an independent 3rd party Certifying body (ISO 9001:2015 or its equivalent), is preferred.

II. ADDENDUM


Under Bidding Forms

Annex A (Cost Breakdown Format)

III. CLARIFICATIONS

PARTICULARS	CLARIFICATIONS
Section VIII. Checklist of Technical and Financial Documents	
I. Technical Component Envelope	
Class "A" Documents	
Technical Documents	
2. Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started...	No attachments needed but full disclosure is preferred.
3. Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid	Attach Notice of Award, Purchase Order/Contract and Clients' Acceptance as supporting documents
Price Schedule	The Price Schedule format is based on the printable forms provided by the GPPB.

For information and guidance of all concerned.


FRANCIS S. DELA CUESTA, RN, MAN
Chairperson, Bids and Awards Committee



ANNEX A [COST BREAKDOWN FORMAT]

For the period of One (1) Year

Cost Breakdown	Staff
Number of days per Annum	261
Number of days/month	21.75
Basic Pay	
Daily Basic Pay	
Monthly Basic Pay	
Fixed Expenditures	
SSS	
PhilHealth	
Pag-IBIG	
ECC	
Total Fixed Expenditures	
Fringe Benefit	
13th Month Pay	
Five (5) days Leave Incentive	
Total Fringe Benefit	
Monthly Basic Pay, Total Fixed Expenditures and Total Fringe Benefit	
Admin Overhead	
Monthly Basic Pay, Total Fixed Expenditures, Total Fringe Benefit and Admin Overhead	
12% VAT	
Cost of Labor per Personnel	
No. of Personnel	
Total Contract per Month	
Total Contract per Year	

Note: Daily Basic Pay for Office Clerk is Php 645.00 and for Office Assistant, it is Php 699.00.