



PHILIPPINE CHILDREN'S MEDICAL CENTER

Quezon Avenue, Quezon City

ALTERNATIVE MODE

REQUEST FOR QUOTATION

No. RFQ- 2024-103

Date: _____

Name of Supplier: _____

Address: _____

Telephone No. _____

Please quote your lowest price as per specifications per item listed below thru Alternative Mode of Procurement - **Negotiated Procurement - SMALL VALUE on or before March 11, 2024.**

Please fax your quotation at 8-588-9997 / 8-9240840 or email at pcmcproc@gmail.com c/o MARY ROSE P. ESTOR

ITEM			PCMC REQUIREMENT	SUPPLIER'S OFFER
NO.	QTY	UNIT	ITEM DESCRIPTION	MACHINE SPECIFICATIONS/COMPLIANCE
1	1	lot	Supply and Delivery of reagents under Reagent Tie-up Agreement with Installation and Commissioning for One (1) unit Automated Analyzer for Urine Electrolytes and Ionized Calcium Determination	
			ABC: 200,000.00	
			1. One (1) unit Automated Urine Electrolytes Analyzer, table top, free of charge of controls, calibrators and consumables	
			2. Must require small amount of sample (minimum 20 ul) suited for pediatric patients.	
			3. Method: Direct Ion Selective Electrode	
			4. Analysis time: 25-60 seconds, shortened time release of results is preferred.	
			5. Sample type: serum, plasma, undiluted urine; and measurement parameters: Sodium, Potassium, Chloride, Ionized Calcium	
			6. Calibration: Two point calibrations (programmable hours) without consuming the reagents and Quality control: On board quality control (2-3 levels) with printable Levey Jennings chart	
			7. Shall suit the temperature of Clinical Chemistry Section (20-27°C), otherwise the supplier shall provide necessary cooling equipment to meet the required environmental temperature of machine.	
			8. Additional features: Maintenance free, built in corrective system for troubleshooting, analyzer with only one reagent (solutions, waste, wear and tear parts)	
			9. The machine should have CE markings.	
			Total number of test that should be covered by the proposal including all consumables needed:	Reagents/Consumables needed to complete the required number of tests (use annex "A") <i>(List down per Test and indicate Brand, Packing, Number of test per pack, Specifications, etc.)</i>
1	400	Tests	Urine Sodium	
2	400	Tests	Urine Potassium	
3	400	Tests	Urine Chloride	
4	120	Tests	Ionized Calcium	

** Conforme to the attached Terms of Reference **

PCMC Requirement:	<i>Please indicate below your delivery period in number of days.</i>
Delivery Period: 7 working days upon receipt of Delivery Order Slip)	

Terms and Conditions:

- Staggered delivery/payment

Documentary Requirements:

Nego. Proc (53.9) - Small Value

PhilGEPS Ref No. : _____

Mayor's/ Business Permit

PhilGEPS Reg. No

ITR [for ABC above 500k]

Omnibus Sworn Statement [for ABC above 500k]

Signature over Printed Name

Name of Supplier _____

For Certificate of Creditable Tax Withheld at Source (BIR Form N. 2307) and Certificate of Final Tax Withheld at Source (BIR Form No. 2306) please submit your latest/updated **BIR Certificate of Registration (BIR Form N. 2303) together with your quote.*

PDAL-PCMC-RQF3

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8-7-2024

PCMC Requirement			SUPPLIER'S OFFER							
ITEM DESCRIPTION			Reagents/Consumables needed to complete the required number of tests	Brand	Packing	Number of Tests	Number of test per kit of per pack	Number of Kits	Unit Cost per kit or per pack	Total Cost
Total Number of tests that should be covered by the proposal including all supplies and consumables needed:										
400	Tests	Urine Sodium								
400	Tests	Urine Potassium								
400	Tests	Urine Chloride								
120	Tests	Ionized Calcium								
TOTAL AMOUNT										

Conforme:

Authorized Signatory (Signature over printed name)

Designation/Position

Date: _____

PHILIPPINE CHILDREN'S MEDICAL CENTER
Quezon Avenue, Quezon City

TERMS OF REFERENCE

1. DESCRIPTION OF THE PROJECT

One (1) Lot Reagent tie up agreement for One (1) year on Supply and Delivery of Reagents and Consumables with Installation, Commissioning and Free use of one (1) unit of Automated Analyzer for Urine Electrolytes and Ionized Calcium determination.

2. OBLIGATIONS OF THE SUPPLIER

2.1 Installation and Commissioning of the Machine and Peripherals

- 2.1.1 Install, test and commission one (1) unit of Automated Analyzer for Urine Electrolytes and Ionized Calcium determination conforming to the required technical specifications per Annex A including electrical safety of the machine such as uninterruptible compatible power supply at Philippine Children's Medical Center (PCMC) - Pathology Division within the required period.
- 2.1.2 Responsible for every installation step required to set up the machines including manpower, supplies, and materials for all civil works necessary to complete the installation at its own expense. The PCMC will only provide the tapping points for electricity and waste disposal as needed by the system.
- 2.1.3 Pay all related expenses and requirements on LIS connectivity.
- 2.1.4 Provide high-end printer including consumables which can produce an average volume print-outs of 10,000 pages per month for 24/7 operation.
- 2.1.5 Upgrade the software as necessary free of charge within the contract period.
- 2.1.6 Specify the conditions of delivery, such as packing and necessary environmental requirements (such as data loggers/temperature monitoring) upon delivery.
- 2.1.7 Responsible for any loss or damage to the machine not caused by PCMC's negligence.
- 2.1.8 Provide external storage or hard drive to back up all data (i.e. patient results, controls and calibrations).
- 2.1.9 Ensure compliance to the provision of Republic Act No. 10173, otherwise known as "The Data Privacy Act of 2012."

2.2 Supply and Delivery of Reagents and Consumables

- 2.2.1 Supply and deliver reagents and consumables within seven (7) calendar days after receipt of approved Delivery Order Slip (DOS) with a shelf life of at least one (1) year from date of delivery. Quantity may increase or decrease depending on patients' census.
- 2.2.2 Guarantee that the quantity to be provided is sufficient to cover the required number of test. In case not sufficient, additional quantity shall be provided at no cost to PCMC.

TEST:	NUMBER OF TESTS:
Urine Sodium	400 tests
Urine Potassium	400 tests

Urine Chloride	400 tests
Ionized Calcium	120 tests

- 2.2.3 Guarantee that there will be no price adjustment during the duration of the contract.
- 2.2.4 Guarantee letter should be provided in case expiration of the delivered reagents is less than a year and to replace in case not consumed.
- 2.2.5 Reagents and consumables delivered shall be free from any defect. Defective product including arising from errors or malfunction of the machine and its accessories shall be replaced free of charge within seven (7) calendar days from receipt of notice which may be through email, SMS or via phone call.
- 2.2.6 Ensure availability of the reagents and consumables equivalent of three (3) months inventory stored off-site to be used in conjunction with Automated Analyzer for Urine Electrolytes and Ionized Calcium determination with no minimum quantity per month. Quantity may increase or decrease depending on patients census.

2.3 Warranty/Service and Maintenance

- 2.3.1 Guarantee the serviceable lifespan of Automated Analyzer for Urine Electrolytes and Ionized Calcium determination is at least one (1) year after the acceptance test.
- 2.3.2 Bind itself to service and maintain the equipment in good working condition, free of charge, during the duration of the contract. This warranty includes availability of spare parts and semi- annual calibration/preventive maintenance with corresponding certificate/service report and sticker.
- 2.3.3 Guarantee that, in the event of machine malfunction, the service response time via phone call is within thirty (30) minutes and the Field Service Engineer renders service promptly within three (3) hours after notification twenty four (24) hours a day seven (7) days a week, including holidays.
- 2.3.4 Provide service unit of same model within twenty four (24) hours upon receipt of notification in case any of the machine malfunctions for a maximum period of eight (8) hours.

2.4 Training and Technical Service Support

- 2.4.1 Provide End-user's orientation and training on the proper operation, minor troubleshooting and maintenance of the equipment by the Principal Manufacturer /Distributor's certified trainer within seven (7) days upon installation until the End-users can operate the equipment confidently and shall issue a Certificate of Training to all participants.
- 2.4.2 Provide orientation, training updates and quality-related lectures, and workshop to personnel when necessary free of charge.

2.5 Green Procurement

Observe and comply with PCMC's policy on green procurement while contract is enforced (Take back system of empty plastic/amber bottle containers and submission of MSDS).

3. OBLIGATION OF PCMC

- 3.1 Utilize only the Supplier's reagents for the machine.
- 3.2 Use the machine only on the stated address and shall not remove or transfer it without prior consent of the Supplier.

- 3.3 Agree that the Supplier's appointed personnel are authorized to repair, conduct semi-annual calibration/preventive maintenance of the machine, revise and/or replace the parts necessary to keep the instrument in good working condition.
- 3.4 Return the machine including its attachments/peripherals upon termination of this Agreement.

4. DURATION OF THE CONTRACT

- 4.1 This Agreement shall be valid for one (1) year or until December 31, 2024 whichever comes earlier.
- 4.2 Staggered delivery and staggered payment, subject to government accounting and auditing, rules and regulations.
- 4.3 Both parties shall not assign or transfer any portion of this Agreement nor any item of the machine without prior written consent of the other.

5. OTHER PROVISIONS

- 5.1 PCMC shall not be liable for any failure to perform under this machine placement agreement due to *force majeure*, strikes (legal or illegal), lockouts, fires, flood or water damage, riots, governmental acts or orders, interruption of transportation, inability to obtain materials upon reasonable prices or terms, or any other cause beyond its control.
- 5.2 In the event that either party fails to perform under, or commits, or allows to be committed, a breach of any to covenants and conditions of this Agreement and other provisions contained in the bidding documents, the other party shall notify such party in writing of such failure or default . The breaching party shall then have the right to remedy such failure or default within thirty (30) days from receipt of such notice, otherwise, the other party may terminate this Agreement immediately upon notice of its failure to remedy such breach.
- 5.3 Should the parties be constrained to resort to court action, the losing party shall pay the prevailing party an amount equivalent to twenty percent (20%) of the total amount claimed, and as by way of attorney's fees but not less than Twenty Thousand Pesos (20,000.00). Venue of such shall be laid exclusively in Quezon City, Metro Manila.

Conforme:

Authorized Signatory (Signature over printed name)

Designation/Position

Date: _____