

REPUBLIC OF THE PHILIPPINES
 PHILIPPINE CHILDREN'S MEDICAL CENTER
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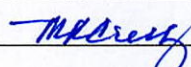
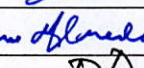
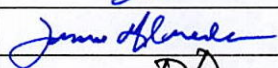
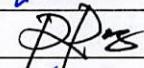
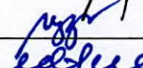
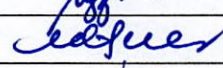
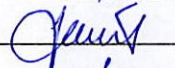
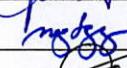

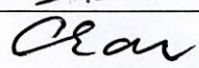
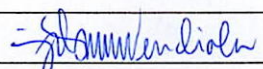
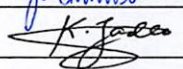

MINUTES OF PRE-BID CONFERENCE

Name of Project / ABC : One (1) Lot Renovation of PCMC Old Building (Phase 2)
 (Php 340,911,485.00)

IB No. : IB 2021-066

Date / Time : May 21, 2021 / 10:00 A.M.

Venue : Video Conference (via google meet) / Procurement Division Area

Present were:		
Name	Designation	Signature
1. Maria Rosario S. Cruz, MD	BAC Chairperson	
2. Antonio F. Domasian, Jr., RMT	BAC Vice-Chairperson	
3. Emma A. Mariano, CPA, MGM-ESP	BAC Member	
4. James Anthony F. Paredes, RN	BAC Member	
5. Engr. Rommel Parungo	Provisional Member	
6. Rigmor R. Dygico, RPRP	TWG Chairperson	
7. Ellen D. Teves, MHSA	TWG Vice-Chairperson	
8. Miriam Alice D. Castillo	TWG Member	
9. Mary Ann Glofelina O. Lagayan, CPA	TWG Member	
10. Engr. Daniel E. David	OIC, Engineering Section	
11. Engr. Enrique Cortez	Project Consultant, ORRA	
12. Engr. GN Princess R. Espina	ORRA	
13. Joan DM. Vendiola	BAC Secretariat	
14. Karl Angelo C. Tadeo	BAC Secretariat (JO)	
15. Aireen M. Saremo	BAC Secretariat (JO)	

PROSPECTIVE BIDDERS:

See attached attendance

I. Business Matters:

1. This Pre-bid Conference was called to order at 10:37 A.M. It was presided by the BAC Vice-Chairperson, Mr. Antonio Domasian and discussed by BAC Member, Mrs. Emma A. Mariano;
2. Reading of the details of the following bidding documents for the above-mentioned project:
 - a) Section I. Invitation to Bid No. IB-2021-066
 - b) Section VI. Technical Specification including the Terms of Reference (TOR) and Scope of Works

- c) Section II. Instructions to Bidders
- d) Section III. Bid Data Sheet
- e) Section IV. General Conditions of Contract
- f) Section V. Special Conditions of Contract
- g) Section IX. Checklist of Technical and Financial Documents
- h) Section VII. Drawings and Plans
- i) Section VIII. Bill of Quantities

II. Noted comment/reaction from the representatives of the BAC, TWG and bidders.

Requirements	Issues Raised by the Bidder	BAC/End-user Comments/Reactions
<p>SECTION VI. SPECIFICATIONS (Terms of Reference)</p> <p>Project Manager (1)</p> <ul style="list-style-type: none"> a) Licensed Engineer or Architect b) At least 10 years of experience in construction management <p>SECTION III. BID DATA SHEET</p> <p>Project-in-Charge (Registered Civil)</p> <p>Minimum Years of relevant Experience: 5 years</p>	<p>Which one will prevail?</p>	<p>At least 10 years of experience in construction management will govern. We'll issue Bid Bulletin for this.</p>
<p>SECTION VI. SPECIFICATIONS (Terms of Reference)</p> <p>VIII. Eligibility Requirements:</p> <p>A. Basic</p> <p>2. The Contractor must have completed a healthcare project in the amount of at least percent fifty (50%) of the ABC within the last 10 years (2011-2021)</p>	<p>Is completed healthcare project an absolute requirement?</p>	<p>Yes, Sir, because we aim to upgrade the whole hospital complex to match the standards of the larger private sector hospitals in Metro Manila and address the health care needs of a growing patients' population</p>
<p>SECTION III. BID DATA SHEET</p> <p>ITB Clause 10.3</p> <p>Valid Philippine Contractor's Accreditation Board (PCAB) License and registration:</p> <p><input type="checkbox"/> License Category AAA, Large B, General Building</p> <p>In case of Joint Venture a Special PCAB License</p> <p>License Category AAA, Large B, General Building</p> <ul style="list-style-type: none"> • Special PCAB License for the following: Medical Gas System <p>Fire Protection Small B License Category C and D</p>	<p>Is there Special PCAB License requirement for medical gas works?</p>	<p>We waived requirement for that already through the Bid Bulletin No. BB-2021-031.</p> <p>Said Bid Bulletin was released on May 18, 2021 and was already posted in PCMC Website, PhilGEPS and Conspicuous places in PCMC.</p>

Requirements	Issues Raised by the Bidder	BAC/End-user Comments/Reactions
Affidavit of Site Inspection	<p>When is the Site Inspection?</p> <p>Are you going to issue Certificate of Site Inspection?</p> <p>Is Certificate of Site Inspection part of the bidding requirements?</p>	<p>Please call or e-mail our Procurement Division Office (BAC Secretariat) for schedule.</p> <p>Yes.</p> <p>Yes.</p>
Bidding Forms	<p>Are there editable forms?</p>	<p>We'll issue the Detailed Cost Estimate Form and Bill of Quantities in excel format once you purchase the bidding documents.</p>
SECTION VII. DRAWINGS	<p>Do we still have to print the plans as part of the Technical Requirements or we just have to resubmit the USB containing it?</p> <p>We purchased bidding documents already, when can we pick up the blue prints?</p>	<p>Yes, you have to print the plans in A3 sheet as part of the Technical Requirements (for the copies).</p> <p>The USB which we issued to you is part of the Financial Requirements. It should contain the excel format of the Detailed Cost Estimate and Bill of Quantities.</p> <p>We already advised your company through e-mail that blue prints are ready for pick-up. The said e-mail was <i>acknowledged by your</i> company.</p>
Scheduled deadline of submission of bids and opening of bids	<p>May we request for extension?</p>	<p>It is already final and executory.</p>
Detailed Cost Estimate Format	<p>The given format of Detailed Cost Estimate has Grand Total, is it necessary?</p> <p>Can we insert another column for other necessary details?</p>	<p>We'll remove the Grand Total.</p> <p>Yes, as long as what is indicated in the given form will not be removed or deleted.</p>


III. Other Matters:

Emphasis/ clarification on the following:

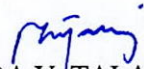
1. Bidders were advised to verify calls received from anyone or any organization that uses the name of Dr. Julius A. Lecciones, Executive Director of this Medical Center, to solicit financial support for certain projects for those transactions are never legitimate nor authorized.
2. *Engr. Enrique Cortez as the Project Consultant from ORRA stated:*
 - a. That this project is challenging because hospital operation must not be disrupted by the renovation. It is the reason why the implementation of this project has to be by phasing. Before we start in every phase we have to seek clearance from our Engineering Office.
 - b. That the temporary facility for the workers will be off site or a small house within the area if the Winning Bidder will be different from those already with on-going projects with PCMC. There is no more available space due to several on-going infrastructure projects in this Medical Center.
 - c. IATF Protocols must be strictly followed.
3. Bidders were reminded not to forget the Total in there list of on-going projects.

There having been no other remaining topics for discussion, the pre-bid conference adjourned at 11:45A.M.

Prepared by:


JOAN DM. VENDIOLA
Administrative Officer II

Noted by:


ZENAIDA V. TALAGTAG, MGM-ESP
SAO,
Head, BAC Secretariat