

MINUTES OF PRE-BID CONFERENCE

Name of Project / ABC : One (1) Lot Design and Build of PCMC's New Powerhouse
 (Php 32,000,000.00)

IB No. : IB 2021-042

Date / Time : February 24, 2021 / 2:00 P.M.

Venue : Video Conference (via google meet) / Procurement Division Area

Present were:		
Name	Designation	Signature
1. Maria Rosario S. Cruz, MD	BAC Chairperson	SGD
2. Antonio F. Domasian, Jr., RMT	BAC Vice-Chairperson	SGD
3. Emma A. Mariano, CPA, MGM-ESP	BAC Member	SGD
4. James Anthony F. Paredes, RN	BAC Member	SGD
5. Maria Cristina Estrelin C. Natonton, RN	BAC Member	SGD
6. Ellen D. Teves, MHSA	BAC Member	SGD
7. Engr. Rommel Parungo	Provisional Member	SGD
8. Rigmor R. Dygico, RT	TWG Chairperson	SGD
9. Miriam Alice Castillo	TWG Member	SGD
10. Joan DM. Vendiola	BAC Secretariat	SGD
11. Karl Angelo C. Tadeo	BAC Secretariat (JO)	SGD
12. Aireen M. Saremo	BAC Secretariat (JO)	SGD

PROSPECTIVE BIDDERS:

See attached attendance

I. Business Matters:

1. This Pre-bid Conference was called to order at 2:21 P.M. It was presided by the BAC Vice-Chairperson, Mr. Antonio Domasian and discussed by BAC Member, Mr. James Anthony;
2. Reading of the details of the following bidding documents for the above-mentioned project:
 - a) Section I. Invitation to Bid No. IB-2021-042
 - b) Section II. Instructions to Bidders
 - c) Section III. Bid Data Sheet
 - d) Section VI. Technical Specification including the Terms of Reference (TOR) and Scope of Works
 - e) Section V. Special Conditions of Contract

e) Section V. Special Conditions of Contract

f) Section VIII. Bill of Quantities

II. Noted comment/reaction from the representatives of the BAC, TWG and bidders.

Requirements	Issues Raised by the Bidder	BAC/End-user Comments/Reactions
<p>SECTION III. BID DATA SHEET ITB Clause 5.2 For this purpose, contracts similar to the Project refer to contracts which have the same major categories of work, which shall be: (Construction of Powerhouse (At least 34.5KV) or High voltage substation with at least 50% of the Approved Budget for the Contract)</p>	<p>For SLCC, is it Construction of Powerhouse only or can be Construction of Building?</p> <p>Will you allow aggregate Two (2) completed projects to achieve the 50% of the ABC?</p> <p>How many years?</p>	<p>It is Construction of Powerhouse (At least 34.5KV) or High voltage substation with at least 50% of the Approved Budget for the Contract</p> <p>No. because the requirement is Single Largest Completed Contract.</p> <p>At least within Five (5) years. We'll issue bid bulletin for this.</p>
<p>ITB Clause 21. Affidavit of Site Inspection</p> <p>Valid ISO Certificate</p>	<p>Who will issue to us?</p>	<p>We'll issue to you the Affidavit right after the Site Inspection</p> <p>For the Valid ISO Certificate, you will provide / submit.</p>
SECTION VI. SPECIFICATION		
	<p>What is the total floor area?</p>	<p>400 square meter</p>
	<p>Are the transformers and generator sets included?</p>	<p>No</p>
	<p>Is electrical permit included?</p>	<p>Yes</p>
<p>5.0 Coverage & Scope of the Design 2. Includes standard structural and Architectural plans for Power House Building and 10,000L Fuel Tank Reservoir</p>	<p>Is the supply of fuel tank included?</p> <p>For Fuel Tank Reservoir?</p>	<p>Yes, 10,000L</p> <p>Yes</p>
<p>16.0 Eligibility Requirement B. Specialized 2. For the construction phase, the bidder must assign to the project professionals as shown: 2.2 Project Engineer (1) i. Professional Electrical Engineer</p>	<p>Can you consider Licensed Electrical Engineer as the Project Engineer? Anyway for the Project Manager, you are already requiring Licensed Professional Electrical Engineer</p>	<p>We'll discuss with our team.</p>

Requirements	Issues Raised by the Bidder	BAC/End-user Comments/Reactions
	Are all the materials/equipment and other works which are to be supplied by others are all included in the 32Million ABC?	No. Only those that are indicated in the Bidding Documents.
	When can we conduct site inspection?	Anytime after this pre-bid conference, you just have to coordinate with our BAC Secretariat before you go here.
	Is there a source for temporary electricity for power tools and water for civil works?	Yes, at the Engineering Powerhouse.
	Regarding the safety protocol, do you require swab test to the constructors? Will you require PPE or special uniform? How often will you require swab test?	Once only, however if one or more got positive during the construction, repeat swab test may be required.
	What is the Terms of Payment?	15% Advance Payment and progress billing.
	How many percent of accomplishment do we have to submit for progress billing? Do you have any requirement?	It will be based on the program of works.
	Do you have forms that we have to use?	Yes, it will be issued to you upon purchase of the bidding documents.
	What is the required project completion?	6 Months
	The ordering timeline for some parts like the ATS may cause delay, will you consider extending the required project completion?	Once the project was awarded, the winning bidder may order already the parts to prevent the delay.
	From the BOQ, Nos. of hv panels 1 set/lot, however, in the concept drawing indicative is 4 panel and 5 transformers. How many hv panel will be considered? Not to mention the tie-bus consideration.	One is bunker only for future expansion.

Requirements	Issues Raised by the Bidder	BAC/End-user Comments/Reactions
Scope of Work Civil Works 4.0 Duct Bank and Manhole Terms of Reference 13.0 Scope of Works for Cabling Layout b. Exclusion Construction of pedestal and duct bank with manhole	May we clarify if the Duct Bank and Manhole are included or not?	We'll issue Bid Bulletin for this.
	How about the protection system for the transformer? The transformer should not be affected once the protection system malfunctioned.	One is to one. Your design is subject to our approval.
	Is the transformer loop type?	If it is not specified in our requirements, you may offer.
	What is the connection type of the transformer for value engineering and installation methodology?	We will discuss it.

III. Other Matters:

Emphasis/ clarification on the following:

1. Bidders were advised to verify calls received from anyone or any organization that uses the name of Dr. Julius A. Lecciones, Executive Director of this Medical Center, to solicit financial support for certain projects for those transactions are never legitimate nor authorized.

There having been no other remaining topics for discussion, the pre-bid conference adjourned at 3:36P.M.

Prepared by:

Joan DM. Vendiola 3/1/2021
 JOAN DM. VENDIOLA
 Administrative Officer II

Noted by:

Zenaida V. Talagtag
 ZENAIDA V. TALAGTAG, MGM-ESP
 SAO,
 Head, BAC Secretariat