



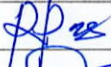
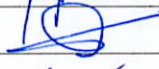
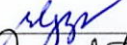
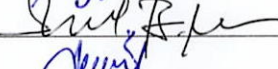

MINUTES OF PRE-BID CONFERENCE

Name of Project / ABC : One (1) Lot Design and Build of PCMC's Powerhouse
 (Php 32,000,000.00)

IB No. : IB 2020-099

Date / Time : October 15, 2020 / 2:00 P.M.

Venue : Video Conference / Procurement Division Area

Present were:		
Name	Designation	Signature
1. Maria Rosario S. Cruz, MD	BAC Chairperson	
2. Antonio F. Domasian, Jr., RMT	BAC Vice-Chairperson	
3. Emma A. Mariano, CPA, MGM-ESP	BAC Member	
4. James Anthony F. Paredes, RN	BAC Member	
5. Maria Cristina Estrelin C. Natonton, RN	BAC Member	
6. Ellen D. Teves, MHSA	BAC Member	
7. Engr. Rommel Parungo	Provisional Member	
8. Engr. Daniel E. David, REE	OIC, Engineering Section	
9. Rigmor R. Dygico, RT	TWG Chairperson	
10. Engr. Ruel B. Maratas, CE	TWG Vice-Chairperson	
11. Miriam Alice Castillo	TWG Member	
12. Vincent R. Gomez, MD	DEDHSS	
13. Anthony Emmanuel Garcia	Infra. Comm	
14. Aifteen M. Saremo	BAC Secretariat (JO)	

PROSPECTIVE BIDDERS:

See attached attendance

I. Business Matters:

1. This Pre-bid Conference was called to order at 2:00 P.M. It was presided by the BAC Chairperson, Maria Rosario S. Cruz, MD, and discussed by BAC Member, Ms. Ellen D. Teves, MHSA;
2. Reading of the details of the following bidding documents for the above-mentioned project:
 - a) Section I. Invitation to Bid No. IB-2020-099
 - b) Section III. Bid Data Sheet

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➤ This includes presentation and clear explanation of the eligibility, technical and financial requirements to be submitted by the bidder

- c) Section VI. Technical Specification including the Terms of Reference (TOR)
- d) Section V. Special Conditions of Contract
- e) Section VIII. Bill of Quantities (Preparation of BOQ per DPWH Dept. Order No. 197 ss. 2016) *(see attached)*

II. Noted comment/reaction from the representatives of the BAC, TWG and bidders.

Requirements	Issues Raised by the Bidder	BAC/End-user Comments/Reactions
SECTION III Bid Data Sheet		
ITB Clause 8.2 Eligibility criteria for subcontractor: 2. Track Record of the Company	Is this Track Record of the Company, main contractor or subcontractor?	Both
	Is there a required format or prescribed format for the track record?	None. Your track record can be seen in your company profile.
ITB Clause 12.1 15. Valid ISO Certification of the Bidder	Is there a requirement for ISO Certification?	Yes, or its equivalent. ISO requirement is for the main contractor or bidder.
ITB Clause 31.4 (f) <i>Additional contract documents: Health program approved by the Department of Labor and Employment</i>	Is the requirement for Approved Health Program by the Department of Labor and Employment is to be included in the proposal or for contract purposes?	For additional contract document.
ITB Clause 12.1 5. Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid (Refer to ITB Clause 5.4) <u>within five (5) years</u> from date of bid opening (<i>use of Form No. DOBA-PCMC-SCF3a is required</i>).	This project is Design and Build, does it mean our SLCC must be Design and Build also? Can you consider construction only? Most of us construct only what has been designed by the Consultant or Electrical Engineer.	Both Design and Build. Noted, we'll discuss.

Requirements	Issues Raised by the Bidder	BAC/End-user Comments/Reactions
<p>The statement of the Bidder's SLCC shall be supported by:</p> <p>a. Notice of Award and/or Notice to Proceed, Project Owner's Certificate of Final Acceptance issued by the Owner other than the Contractor or the Constructors Performance Evaluation System (CPES) Final Rating, which must be at least satisfactory. In case of contracts with the private sector, an equivalent document shall be submitted</p> <p>b. Must submit Certificate of Satisfactory Completion issued by PCMC if done business with us at any one time.</p>	<p>In case of contracts with the private sector, what document can we submit as equivalent of CPES? Usually Private Sector issues only Certificate of Final Acceptance.</p> <p>Certificate of Final Acceptance has no equivalent final rating like CPES, right?</p>	<p>Yes, you may submit Certificate of Final Acceptance.</p> <p>It's okay since it is Private Sector.</p>
<p>(b) Technical Documents</p> <p>2. Project requirements to be prepared by the Bidder shall include:</p> <p>a. Preliminary Conceptual Design Plans in accordance with the degree of details specified by the PCMC. <i>Submit in A3 the following:</i></p> <ul style="list-style-type: none"> • <i>Perspective Views of Power House</i> • <i>Floor plans, two (2) sections and four (4) elevations,</i> • <i>Complete space allocation</i> • <i>Engineering Plans, Layout and Schematic Diagram</i> 	<p>What size of the plans are we to submit?</p> <p>What is the difference between floor plan and space allocation?</p> <p>Do we still have to submit tabulation of the complete space allocation or it should reflect in the floor plan?</p>	<p>20 x 30</p> <p>A Floor plan is a layout which illustrate the location of walls, windows, doors, and stairs, as well as fixed installations while Space allocation is the computational arrangement of spaces in a floor plan.</p> <p>It should reflect in the floor plan.</p>

Requirements	Issues Raised by the Bidder	BAC/End-user Comments/Reactions
<p><u>SECTION VI Specifications</u></p> <p>Terms of Reference Coverage & Scope of the Design 1.e. Transformer: a. 2 unit 1000KVA for 8-Storey Building b. 1 unit 500KVA for Cancer Building c. 1 unit 500KVA for Brain Center Building d. 1 unit 1000KVA for future load</p> <p>1. a. First private pole and load breaker</p>	<p>Where are we going to tap?</p> <p>During our site inspection, it was mentioned that tapping point is at Quezon Avenue</p> <p>Is this what you call MBS? There is new regulation from Meralco which states that there should be a separate room for MBS. In the layout, there is no separate room for MBS.</p> <p>Location of the RMU is not specified.</p>	<p>MERALCO, tapping point is at Agham Road.</p> <p>Yes. Tapping point is at Quezon Avenue and not at Agham Road.</p> <p>Noted.</p>
	<p>Is it possible to have changes in the provided BOQ because it will depend on the Design?</p>	<p>Yes</p>
<p><u>SECTION VI Specifications</u></p> <p>Warranty 1. Contractor shall operate and maintain the Power House for three (3) years from its completion and acceptance by PCMC. Defective parts discovered and consumable parts needed for replacement during the defects liability period or one (1) year from its completion shall be provided by the Contractor without charge to PCMC. The remaining two (2) years shall be free of charge for labor only for the following: a. Repair services b. Preventive Maintenance Report</p>	<p>Contractor shall operate and maintain the Power House for three (3) years from its completion and acceptance by PCMC. Does this mean we have to put a technician including the fuel and consumables for the Powerhouse?</p> <p>Does this mean, we the Contractor will be the one to operate and maintain the Powerhouse for three</p>	<p>Yes but fuel is not included.</p> <p>Yes.</p>

<p>– on quarterly basis c. Calibration Report if any or if needed</p>	<p>(3) years? Is the person to operate and maintain the powerhouse necessary to be deployed in full time? Who will shoulder the salary of the person to be deployed to operate and maintain the powerhouse during the warranty period?</p>	<p>There will be a weekly Preventive Maintenance for the GENSET, it is every Friday. So the person to operate and <i>maintain the powerhouse</i> has to be here every Friday but not necessarily full time but on-call when needed. The Contractor.</p>
<p>Division 9: Fire Protection</p>	<p>Are we not going to consider CO2?</p>	<p>This project is Design and Build. You have <i>freedom to include it in your plan and BOQ</i>. Our given BOQ is just based on the Conceptual Plan. You have to provide your detailed BOQ and detailed estimate based on your design.</p>
<p>Terms of Reference Responsibility of Principal Electrical Engineer 6. Ensure that all equipment supplied by other contractor will comply in the <i>design specification</i>.</p>	<p>Are you going to issue list of equipment to be provided by others so we'll not included that in our bid anymore?</p>	<p>Please see the Terms of Reference, there is a Scope of Works by others. What is indicated in the BOQ is what you have to provide</p>
<p>Coverage and Scope of the Design 1. d. 4.0 MVA Medium Voltage Switchgear (RMU-Ring Main Unit)</p>	<p>RMU is in the TOR but no quantity mentioned in the BOQ that is why we wanted to know if we have to include in our offer or if this is by others.</p>	<p>It is included, it will be supplied.</p>
<p>Scope of Works Division 2: Site Work 1. Removal of existing fence (portion only)</p>	<p>Please specify location of portion of fence to be demolished for construction and delivery access.</p>	<p>There is an access at Court of Tax Appeals but we have to seek permission first.</p>

Requirements	Issues Raised by the Bidder	BAC/End-user Comments/Reactions
	Who will nominate for the Designer?	Since this is a Design and Build Project, it is Contractor's choice.
Requirement for Cabling Layout a. High Voltage (XLPE) and Low Voltage Cable layout shall conform to the local regulatory standards (Quezon City Electrical Department)	Is it underground or overhead cabling?	Underground


III. Other Matters:

Emphasis/ clarification on the following:


1. Bidders were advised to verify calls received from anyone or any organization that uses the name of Dr. Julius A. Lecciones, Executive Director of this Medical Center, to solicit financial support for certain projects for those transactions are never legitimate nor authorized.
2. Bidders are encouraged to immediately submit clarification letter after purchasing bid documents for the PCMC to have ample time to discuss, make amendments and issue Bid Bulletin, if necessary.
3. For schedule of site inspection, prospective bidders to coordinate through call to BAC Secretariat.

There having been no other remaining topics for discussion, the pre-bid conference adjourned at 3:59 P.M.

Prepared by:


 JOAN DM. VENDIOLA
 Administrative Officer II *encl. 19*

Noted by:


 ZENAIDA V. TALAGTAG
 SAO, Head, BAC Secretariat