

MINUTES OF PRE-BID CONFERENCE

Name of Project / ABC : Supply and Delivery of Sternum Saws [One (1) Oscillating and One (1) Reciprocating] and One (1) Battery Charging Unit
 (Total ABC = Php 3,500,000.00)

IB No. : IB-2019-130

Date / Time : October 8, 2019, 10:00A.M.

Venue : Audio Visual Room

Present were:		
Name	Designation	Signature
1. Sheila Ann D. Masangkay, MD, MHSA	BAC Chairperson	Signed
2. Emma A. Mariano, CPA, MGM-ESP	BAC Vice-Chairperson	Signed
3. Ma. Cristina Estrelin C. Natonton, RN	BAC Member	Signed
4. Ellen D. Teves, MHSA	BAC Member	Signed
5. Rachele Angeli R. Niñalga, MD	Provisional Member	Signed
6. Wildeniza M. Nael	TWG for Equipment	Signed
7. Arnel P. Distor	TWG for Equipment	Signed
8. Eng'r. Neil G. Baribe	TWG for Equipment	Signed
9. Joselyn T. Padojinog	TWG for Equipment	Signed
10. Raquel R. Peña	End-user	Signed
11. Christine D. Batallones	BAC Secretariat	Signed
12. Sheila Irlandez	BAC Secretariat	Signed

PROSPECTIVE BIDDERS: *see attached attendance*

A. Business Matters:

1. This Pre-bid Conference was called to order at 10:20A.M. This was presided by the BAC Chairperson, Dr. Sheila Ann D. Masangkay and was discussed by Ms. Ellen D. Teves;
2. Reading of the details of the issued Invitation to Bid No. IB-2019-130 for the bidding of the above-mentioned project;
3. Presentation and clear explanation on the requirements in the Bid Data Sheet, Special Conditions of the Contract, Schedule of Requirements and the bidder's queries about the requirements, specifications and other conditions.

B. Noted comment/reaction/reiterations from the representatives of the BAC, end-user and prospective bidders:

PCMC Requirement	Issues Raised by the Bidder	BAC/End-user Comments/Reactions
Section VII. (Technical Specifications)		
3. Features ➤ easy to operate with a simple, safe trigger design that allows maximum control with an intuitive saw blade coupling mechanism so saw blades are easily exchanged in the sterile field	Please elaborate “saw blade coupling mechanism” and “saw blades are easily exchanged” for our further understanding, if our unit can comply with this. Our mechanism includes blade guards aside from the blades.	According to the End-user, this is just their initial requirement. They will consider any mechanism based on what bidders can offer since there are different mechanisms of sternum saws.
➤ with titanium housing that is virtually indestructible	Can we offer a different material for the housing? Ours is made of stainless steel.	According to the End-user, as long as it’s not corrosive, it’s lightweight and indestructible.
➤ with protection guide for sternotomy and an audio signal that the system is ready for use	Does this mean that the power tools should have an audio signal or any signal indicator that the unit is ready to use?	End-user will remove the audio requirement. Any signal indicator will do.
5. With one (1) rechargeable battery system	What type of battery? Does this mean any type of battery?	The End-user does not have a specific requirement for this but Eng’r. Baribe prefers lithium-ion for the battery.

There having been no other remaining topics for discussion, the pre-bid conference adjourned at 10:50A.M.

Prepared by:

Checked and Reviewed by:

Signed
 Christine D. Batallones
 Clerk III, BAC Secretariat

Signed
 ZENAIDA V. TALAGTAG
 OIC, Procurement Division