

MINUTES OF PRE-BID CONFERENCE

Name of Project / ABC :

INVITATION TO BID NO.	ITEM DESCRIPTION	ABC Per Year (Php)
IB-2019-009	VARIOUS PHARMACEUTICAL SUPPLIES CY 2019	190,066,636.14
IB-2019-011	VARIOUS HEMODIALYSIS SUPPLIES CY 2019	5,330,950.00
IB-2019-012	VARIOUS STERILIZATION SUPPLIES CY 2019	449,220.00

Date / Time : November 16, 2018, 1:30 P.M.

Venue : Audio-Visual Room

Present were:		
Name	Designation	Signature
1. ODETH A. VILLEGAS	BAC Vice-Chairperson	Signed
2. NENA U. CALDEO, RN	BAC Member	Signed
3. CHARITO L. MAIQUEZ	BAC Member	Signed
4. SHEILA ANN D. MASANGKAY, MD	BAC Member	Signed
5. NEONITA T. BENAFIN, MD	Division Chief, Pharmacy Division	Signed
6. YASMIN V. TIU	Provisional Member, Pharmacy Division	Signed
7. ALLAN KARL TAGUINOD	Provisional Member, Hemodialysis Unit	Signed
8. ESTER L. REINOSO	TWG, Chairperson	Signed
9. MIRASOL C. BUSTAMANTE, RN	TWG, Vice-Chairperson	Signed
10. ELLEN D. TEVES	TWG, Member	Signed
11. MIRIAM ALICE D. CASTILLO	TWG, Member	Signed

PROSPECTIVE BIDDERS:

See attached attendance

I. Business Matters:

1. This Pre-bid Conference was called to order at 1:30 P.M. It was presided by the BAC Vice-Chairperson, Ms. Odeth A. Villegas and discussed by BAC Member, Ms. Maiquez;
2. Reading of the details of the following bidding documents for the above-mentioned project:
 - a) Section I. Invitation to Bid No. IB-2019-009, 011 & 012
 - b) Section. VII. Technical Specifications and Terms of Reference
 - c) Section III. Bid Data Sheet
 - This includes presentation and clear explanation of the eligibility, technical and financial requirements to be submitted by the bidder
 - d) Section V. Special Conditions of Contract

II. Noted comment/reaction from the representatives of the BAC, TWG and bidders.

PARTICULAR / PCMC Requirement	Issues Raised by Prospective Bidders	BAC/End-user's Remarks/ Comments/ Reactions/ Explanation
SECTION VII. TECHNICAL SPECIFICATIONS		
VARIOUS HEMODIALYSIS SUPPLIES CY 2019		
Item # 7. Dialyzer, Polysulfone, Low-Flux, steam sterilized, UF coeff: 6.8, surface: 1.0m ² , 12pc/box	Is the coefficient of 6.8 as is or can be ranged to 10?	Yes but you have to submit sample for evaluation.
Item # 7 to #10. Dialyzer, Polysulfone	Can you consider gamma sterilization?	I think we do not have gamma sterilization here.
Item #12 to #15. Double Lumen Vascular Access, F 11.5,	Can you consider F11.5 to F12?	Only F11.5 because it is for pediatric use.
VARIOUS PHARMACEUTICAL SUPPLIES CY 2019		
Item # 85. Calcium Carbonate chewable tab 500mg	We already submitted in our RFQ a higher cost.	We'll check.
Item #158. Dobutamine HCl v1 12.5mg/mL, 20mL (IV)	Per PNDF, there is no 12.5 vial, There is 50mg by 5mL ampoule.	We'll check. For safety purposes, we prefer vial than ampoule.
Item #169. Ertapenem 1g v1	Can the unit cost be increased? In the latest DPRI it is already 3,088.	Our basis for that is DPRI. We'll check.
List of evaluated items	Is evaluation done already?	Yes. We'll release the list by Monday.

PARTICULAR / PCMC Requirement	Issues Raised by Prospective Bidders	BAC/End-user's Remarks/ Comments/ Reactions/ Explanation
Item # 325 Potassium Chloride durules 750mg equiv to approx 10mEq	Can we offer tablet?	Durules is also tablet, it is ok.
Item # 363 Spironolactone tab 25mg blister/foil pack	Can the unit cost be increased?	For the ABC, retain, it's non-negotiable.
Item # 118 Clarithromycin susp bt 250mg/5mL gran 70mL	Can it be 50ml?	70mL only
SECTION III. BID DATA SHEET		
ITB. Clause 12.1(a) 14. Valid and current License to Operate (LTO) issued by Food and Drug Administration (FDA).	Can we attach copy of Official Receipt because our updated LTO have not released yet but they e-mailed us that it was approved already?	Submit your expired LTO and the Official Receipt as proof of updating.
13. Certificate of Performance in letterhead of their clients indicating the contact numbers and email addresses signed by the authorized head of the Department from three (3) clients of the bidder issued within the last six (6) months prior to bid opening.	Can we consider it as post-qualification requirement because some of our clients do not issue immediately?	No, because we call your clients to validate your submitted certificate.
12. Omnibus Sworn Statement <i>[Use of the Form provided is required]</i>	Can we attach Board Resolution instead of Secretary Certificate?	Yes.
ITB Clause 29.2 4. Valid and current Certificate of Product Registration issued Food and Drugs Administration (FDA).	We just filed for CPR, can we submit Official Receipt? What if our renewal of CPR is still on process?	Attach proof of application if it wasn't released yet. Submit your expired CPR with proof that updating is on process.
5. With manufacturer and/or products certification by an independent 3rd party Certifying body (ISO 14020, 14021, 14024, 14025 or its equivalent), is preferred.	What if we do not have ISO? Can we submit CGMP?	You may submit its equivalent if you do not have ISO.

PARTICULAR / PCMC Requirement	Issues Raised by Prospective Bidders	BAC/End-user's Remarks/ Comments/ Reactions/ Explanation
ITB Clause 20.3 All copies should be certified as true copy	Are we to CTC the original set only?	All of the documents to be submitted must be CTC.

III. Other Matters:

Emphasis on the following:

1. If the requirements are in the following pack, offer must be in these packing. Nipple tip is not acceptable.
 - a. sealed rubber cap
 - b. blister/foil pack
2. If offers are generic or have no brand, manufacturer must be indicated.
3. Eligibility and Technical Documents must be in separate folder.
4. For the Alcohol, disposal of the container will be included.

There having been no other remaining topics for discussion, the pre-bid conference adjourned at 11:10 A.M.

Prepared by:

Sgd
JOAN DM. VENDIOLA
 BAC Secretariat

Checked and Reviewed by:

Sgd
ZENAIDA V. TALAGTAG
 Head, BAC Secretariat