



Republic of the Philippines  
**PHILIPPINE CHILDREN'S MEDICAL CENTER**  
 Quezon Ave. Quezon City  
 Tel. No.: 8588-9900 loc. 224, 226, 361, 355  
 Fax no.: 85889997 • e-mail: pcmcproc@gmail.com

**PURCHASE ORDER** **Nº 75327**  
 FOR SUPPLIES OR EQUIPMENT 75327  
 P. R. NO. CRD-2023-006 / Dated: 06/23/2023  
 MODE OF PROCUREMENT NP 53.10  
 CS No. \_\_\_\_\_ AC No. 2023-470NM(NP)  
 DATE OF P.O. AUGUST 08, 2023

TO: Supplier/Dealer Contractor **HOTEL CASIANA OPC**  
 Address: Emilio Aguinaldo Highway, Kaybagal South, Tagaytay City Tel. No.: 0916-501-6060

Department/Office/Division/Section/Unit where delivery  
 Is to be made: Supply & Property Section  
 Location: Ground Floor, PCMC Bldg.  
 Special Instructions \_\_\_\_\_  
 Delivery period: 7 working days Other Terms: \_\_\_\_\_  
 Performance Security Posted:  Surety Bond No. \_\_\_\_\_  
 Cash / Cashier's / Manager's Check No. \_\_\_\_\_  
 PCMC O.R. No. \_\_\_\_\_ Amount P \_\_\_\_\_

Item No.	QTY.	UNIT	ARTICLES	UNIT COST	TOTAL COST
1	1	lot	<p><b>Venue for Team Development Workshop</b>  <i>in Tagaytay City on August 26-27, 2023</i></p> <p><b>Inclusions:</b></p> <ul style="list-style-type: none"> <li>» Room Accommodation for 27 Pax:</li> <li>» Room type: Deluxe triple</li> <li>» No. of Rooms: 9</li> <li>» Breakfast Buffet</li> <li>» Complimentary daily bottled water</li> <li>» Free use of fitness center and heated swimming pool</li> <li>» Food and Beverage room service</li> <li>» Complimentary Wi-Fi access</li> <li>» Air Purifier in every room</li> </ul> <p><b>Meals:</b></p> <ul style="list-style-type: none"> <li>Day 1: AM Snacks, Lunch, PM Snacks and Dinner</li> <li>Day 2: Breakfast, AM Snacks and Lunch</li> <li>» 8 hours Exclusive use of: Function A</li> <li>» Use of basic sound system with 2 microphones</li> <li>» Podium, Philippine flag and flag poles</li> <li>» Secretariat/Registration table</li> <li>» Use of white board, white screen, projector, flipchart, notepad and pencils</li> <li>» Consistent Wi-Fi connectivity available in Function Room, Guest Rooms and Common Areas</li> <li>» 24 hours secured open parking space</li> <li>» Free flowing coffee during event proper</li> <li>» Tables and chairs set-up</li> <li>» Dedicated banquet personnel ready and available</li> </ul> <p><b>NOTE: FOR THE USE OF CLINICAL TRIAL AND RESEARCH DIVISION</b>            ***** Page 1 of 2 *****</p>		<p>167,000.00            vvvvvvvvvvvv  <i>(One Hundred Sixty Seven Thousand Pesos Only)</i></p>

Funding Code \_\_\_\_\_

**TOTAL AMOUNT P** \_\_\_\_\_

FUNDS AVAILABLE: \_\_\_\_\_

Chief Accountant \_\_\_\_\_

APPROVED: \_\_\_\_\_

Executive Director \_\_\_\_\_

- Attachments:
- P.R. No. \_\_\_\_\_
  - Abstract of Canvass/Bids
  - Canvass Sheet/Tender of Bids
  - Notarized Certification of Exclusive Distributor
  - Justification
  - Others \_\_\_\_\_

**CERTIFICATION**  
**This is to certify that I received today the copy of this Purchase Order, and held the Company bound by the terms and stipulation of the contract and other laws applicable.**

\_\_\_\_\_  
 (Signature over printed name)

Date: \_\_\_\_\_

Distribution : White (Original) - Attachment to payment  
 Yellow (Duplicate) - Procurement  
 Pink - Supply and Property



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 FOR SUPPLIES OR EQUIPMENT**

**75327**

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 MODE OF PROCUREMENT  
NP 53.10 /  
 CS No. \_\_\_\_\_ AC No. 2023-470NM(NP) /  
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 PCMC O.R. No. \_\_\_\_\_ Amount P \_\_\_\_\_

Item No.	QTY.	UNIT	ARTICLES	UNIT COST	TOTAL COST
			<b>Balanced Forwarded</b>		167,000.00 /
					vvvvvvvvvvvv
					(One Hundred Sixty Seven Thousand Pesos Only) /
			<b>NOTE: FOR THE USE OF CLINICAL TRIAL AND RESEARCH DIVISION</b> ***** Page 2 of 2 ***** ***** nothing follows *****		
			<b>Penalty Clause for Delayed or Unsatisfactory Deliveries:</b> 1. One-tenth (1/10) of one percent (1%) of the cost of unperformed portion for everyday of delay. Once the cumulative amount of liquidated damages reaches 10% of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances. 2. Excess in price, if procured from third parties, through alternative mode of procurement; and 3. In case of bidding, forfeiture of performance security equal to 5% of the undelivered item/s.		

Funding Code 5-02-02-010 / mgf 8/10/23 **TOTAL AMOUNT P** 167,000.00 /

FUNDS AVAILABLE: ₱ 167,000.00  
LEA M. VILLALOBOS, CPA, MBA  
 Chief Accountant

APPROVED:  
SONIA B. GONZALES, MD, MSChSM, MPM  
 Executive Director

- Attachments:  
 P.R. No. CRD-2023-006 /  
 Abstract of Canvass/Bids  
 Canvass Sheet/Tender of Bids  
 Notarized Certification of Exclusive Distributor  
 Justification  
 Others BAC RESO # R2023-07-387 /  
ALT-R2023-465 /  
NOA-2023-144 /  
NTP-PROC-2023-277 /

**CERTIFICATION**  
 This is to certify that I received today the copy of this Purchase Order, and held the Company bound by the terms and stipulation of the contract and other laws applicable.  
 \_\_\_\_\_  
 (Signature over printed name)  
 Date: \_\_\_\_\_

Distribution : White (Original) - Attachment to payment  
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Republic of the Philippines  
DEPARTMENT OF HEALTH  
**PHILIPPINE CHILDREN'S MEDICAL CENTER**

Quezon Avenue, Quezon City 1100  
website: [www.pcmc.gov.ph](http://www.pcmc.gov.ph) email: [officeofthedirector@pcmc.gov.ph](mailto:officeofthedirector@pcmc.gov.ph)  
Trunk Line: 8588-9900 to 20 Direct Line: 8924-6601

NOTICE TO PROCEED  
NTP-PROC-2023-277

**HOTEL CASIANA OPC**  
Emilio Aguinaldo Highway,  
Kaybagal South, Tagaytay City  
Mobile No.: 0915-972-4024

Sir/Madam:

This is to inform you that Purchase Order No. 75327 as a result of Negotiated Procurement for the **One (1) Lot Venue for Team Development Workshop (August 26-27, 2023)** has been approved.

You may now proceed with the implementation of the said procurement project under the terms & conditions stated in the attached Purchase Order.

  
SONIA B. GONZALEZ, MD, MScHSM, MPM  
Executive Director 

CONFORME:  
Received Original

\_\_\_\_\_  
Signature Over Printed Name  
Authorized Representative  
Date: \_\_\_\_\_