



Republic of the Philippines  
**PHILIPPINE CHILDREN'S MEDICAL CENTER**  
 Quezon Ave. Quezon City  
 Tel. No.: 8588-9900 loc. 224, 226, 361, 355  
 Fax no.: 85889997 • e-mail: pcmcproc@gmail.com

**PURCHASE ORDER 74769 N<sup>o</sup> 74769**  
 FOR SUPPLIES OR EQUIPMENT  
 P. R. NO. MISD-2023-03-06 / Dated: 3/6/23  
 MODE OF PROCUREMENT  
NP-SMALL VALUE  
 CS No. \_\_\_\_\_ AC No. 2023-183-M(NP)  
 DATE OF P.O. March 24, 2023

TO: Supplier/Dealer Contractor **INNOVE COMMUNICATION, INC.**  
 Address: 9/F THE GLOBE TOWER CEBU SAMAR LOOP COR., PANAY ROAD, CEBU BUSINESS PARK, CEBU CITY

Department/Office/Division/Section/Unit where delivery Is to be made: Materials Management Division  
 Location: Ground Floor, PCMC Bldg.  
 Special Instructions \_\_\_\_\_  
 Delivery period: 7 working days Other Terms: \_\_\_\_\_  
 Performance Security Posted:  Surety Bond No. \_\_\_\_\_  
 Cash / Cashier's / Manager's Check No. \_\_\_\_\_  
 PCMC O.R. No. \_\_\_\_\_ Amount P \_\_\_\_\_

Item No.	QTY.	UNIT	ARTICLES	UNIT COST	TOTAL COST
	19	pc/user	<b>Google Drive</b> <b>"Google Workspace Business Standard"</b> One (1) year subscription Custom and secure business email 150 participant video meetings + recording 2TB storage per user Security and management controls Standard support  Delivery Period: 14 days  For the use of MISD	9,434.88	179,262.72
					<b>179,262.72</b>
					(One Hundred Seventy Nine Thousand Two Hundred Sixty Two Pesos and 72/100)

**Penalty Clause for Delayed or Unsatisfactory Deliveries:**  
 1. One-tenth (1/10) of one percent (1%) of the cost of unperformed portion for everyday of delay. Once the cumulative amount of liquidated damages reaches 10% of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.  
 2. Excess in price, if procured from third parties, through alternative mode of procurement; and  
 3. In case of bidding, forfeiture of performance security equal to 5% of the undelivered item/s.

Funding Code 1-06-05-030 - (2023 MATH) 3/20/23

**TOTAL AMOUNT P** 179,262.72

FUNDS AVAILABLE: ₱ 179,262.72  
LOURDES B. DELOS REYES, CPA  
 Chief Accountant

Attachments:  
 P.R. No. MISD-2023-03-06  
 Abstract of Canvass/Bids  
 Canvass Sheet/Tender of Bids  
 Notarized Certification of Exclusive Distributor  
 Justification  
 Others  
 BAC Reso No. 2023-03-172  
 Alt-R 2023-179  
 Philgeps Ref. No. 9567467

**CERTIFICATION**  
 This is to certify that I received today the copy of this Purchase Order, and held the Company bound by the terms and stipulation of the contract and other laws applicable.  
 \_\_\_\_\_  
 (Signature over printed name)  
 Date: \_\_\_\_\_

APPROVED:  
SONIA B. GONZALEZ, MD, MSChSM, MPM  
 Executive Director

Distribution : White (Original) - Attachment to payment  
 Yellow (Duplicate) - Procurement  
 Pink - Supply and Property