

Republic of the Philippines
Department of Health
Philippine Children's Medical Center
Quezon Avenue, Quezon City

February 16, 2017

MEDICAL CENTER MEMORANDUM

No. 24, s. 2017

TO : ALL CONCERNED
Subject : PCMC System of Ranking of Delivery Units

The Performance Management Team (PMT) with the approval of the Executive Director implements the following system of Ranking of Delivery Units in this Medical Center:

1. PCMC is divided into twenty four (24) Delivery Units (copy of list attached). The small units with related or complementary functions are classified into one (1) unit;
2. The twenty four (24) identified Delivery Units submit the targets of their Office through the use of the Office Performance Commitment and Rating Form (OPCR) to the Performance Management Team (PMT) for review and subsequent approval of the Executive Director;
3. The approved Office Targets will be returned to the respective Delivery Units to indicate their Office accomplishments. The Executive Director rates the performance of Delivery Units base on their performance to determine the best, better and good units;
4. Accordingly, employees under each Delivery Unit submit their individual targets and accomplishments based on the target and accomplishment of their Office;
5. Performance Based Bonus (PBB) is granted to individual employees based on their delivery units' rank as to best, better, good.

For information of all concerned.

JULIUS A. BECCIONES, M.D., MHSA, MPM, MScHSM, CESO III
Executive Director

No.	Delivery Units	Clustered Units
1	DDPS Office	a. DDPS Office b. Medical Department c. Residents
2	Clinical Center for General Pediatrics Services	a. In-Patient b. Out-Patient c. Infectious Disease
3	Child Neuroscience Center	CNS
4	Pediatric Critical Care Center	a. Emergency Room b. Critical Care Center
5	Cancer and Hematology Center	Cancer & Hema Center
6	Perinatology-Neonatology-Adolescent Gynecology Center	a. Perinatology b. Neonatology c. Pediatric Gynecology d. Adolescent Medicine e. Human Milk Bank
7	Pediatric Lung, Heart, Kidney and Liver Center (PLHKLC)	a. Pulmonology b. Cardiology c. Nephrology d. Gastroenterology
8	Pediatric Surgery Division	a. Surgery b. Anesthesia c. Dentistry
9	Rehabilitation Medicine	Rehabilitation Medicine
10	Pharmacy & CSR	a. Pharmacy b. CSR
11	Radiology	Radiology
12	Pathology	Pathology
13	DDNS Office	a. DDNS Office b. NSO Clerks & Supervisors c. NSO-Training
14	NSO Specialty Care Division	NSO Specialty Care Division
15	NSO Patient Care Division	NSO Patient Care Division
16	Patient Business Services Division	a. Cashier b. Billing c. PhilHealth d. MSSD e. PAU f. Admitting g. CMU
17	DDHSS Office	a. DDHSS Office b. Finance Division
18	Material Management Division	a. Procurement Section b. Property & Supply Section
19	Dietary Division	Dietary Division
20	Director's Office	a. Director's Office b. QMO c. IAS d. Special Projects e. BAC Secretariat
21	General Services Division (GSD)	a. Engineering Section b. Linen and Laundry Section c. Housekeeping Section
22	OHICS	a. HISS b. Educational Media c. Switchboard Section
23	OPET	a. OPET b. ORD c. Medical Records d. Medical Library
24	HRMD and Employees Clinic	a. HRMD b. Employees' Clinic